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## Contributing to the PA Places Project

The PA Places project welcomes submissions from photographers living and working in Pennsylvania.

Because of various legal issues that may arise from the public exhibition of photos, all submissions of photographs to the PA Places project must be accompanied by a signed copy of the project's Photo Submission Agreement.

In addition to the submission agreement, for each portfolio of photos you submit you must also provide:

- A completed Photo Information Form for each photo in the portfolio that describes the photo and which becomes part of the submission agreement. If you prefer, you can submit a MS Word document that provides the information requested in the form provided that all information clearly label for each photo. Should the circumstances of a specific photo warrant, we may request a model release be provided before the photo is exhibited.
- A completed Creative's Information Form that provides information about you and how to contact you.

Both of these PDF forms and submission agreement can also be downloaded from [www.pennplaces.com](http://www.pennplaces.com).

In any case, the PA Places editorial team makes no promises about whether or not or for how long any photos submitted to the project will be exhibited.

To submit a portfolio, e-mail the completed Photo Submission Agreement and the information forms to [contribute@pennplaces.com](mailto:contribute@pennplaces.com). Your e-mail should also include a link to your photos online. Should the project accept your photos, we will make arrangements about securing copies. Please do not email high-resolution photo files.

Should your work be included in the project you will receive full credit in the form of a creator's information screen that users of PA Places may view. The creator's information may include a statement about your work, an image of yourself, and public contact information.

Currently, no payment is made by PA Places for the exhibition of photographs or videos. The sole consideration offered is exhibition of your work via the app should your work be included in the project.

## Portfolio and Photo Requirements

The editorial team is interested in seeing portfolios of photographs that document the ma-



terial culture of a place in Pennsylvania at a moment in time. This means that, in general, the photos in the portfolio should have been taken around the same time, within a few days. However, photos that document a defined process over a longer period of time will also be considered on a case-by-case basis.

Portfolios should contain 3–25 photos. For each photo a title, description, and approximate latitude and longitude of its location should be provided. Latitude and longitude information should be provided in decimal format.

If possible, photos should have GPS information embedded in their meta data.

Photos must fill a horizontal 1920 x 1080 pixel frame, be in JPEG format “high” quality, and have a resolution of 72dpi. Our preference is to be provided with links to the images you wish to submit.

**Photos Must Fill a 1920 x 1080 Pixel Frame**



1920 x 1080 pixels defines a 16:9 aspect ratio which is standard for HDTV.



Photos in an aspect ratio other than 16:9 may be submitted if fitted in a 1920 x 1080 frame. The background color must be full black.

Please note that the following classes of photos are likely not to be considered or exhibited on PA Places

- Photos that appear to have been created solely to promote or advocate for a specific political, policy, legislative, or juridical outcome, however, this rule should not be taken to exclude photo journalistic coverage of political events
- Photos that appear to have been created solely advance public relations goals for any public figure, established organization, cause, business, or commercial brand, however, this rule should not be taken to exclude photo journalistic coverage of public figures, organizations, business, or related activities
- Commercial, marketing, or advertising images
- Images taken in a private space without the knowledge of the subject(s)



- Images that appear to be constructed from other images or those that appear to have been heavily processed or retouched
- Abstract images
- Images that are sexually explicit or posed images depicting violence
- Images of animals that show them engaged in anything but normal behavior for the animal.

In interpreting the foregoing guidelines the PA Places editorial team may reference the National Press Photographer’s Code of Ethics and generally accepted legal principles related to photography and individual privacy.

**Timing of Acceptance Decisions**

The PA Places Project will carefully consider every submission. We will do our best to make decisions and let you know whether your work has been accepted as soon as we can. However, we cannot promise to do so within any specific period of time.